

Bridging AZ Furniture Bank

"No Child Within Our Reach Sleeping Directly on the Floor"



2017 Part time jobs

Organization & Mission:

Bridging AZ Furniture Bank www.BridgingAZ.org began as a mission of St. Barnabas on the Desert Episcopal Church in 2003, in 2004 they incorporated as a nonprofit. Bridging AZ contracts with social service agencies to provide basic furniture for their clients. With 3 fulltime employees and a handful of volunteers Bridging has distributed over 260,000 items, via case workers, to people in need. We now find *ourselves* in need of help to continue and grow our mission work in 3 program areas:

1. Furniture Bank: Provide and deliver basic furniture to people and families in need
2. Veterans Furniture Project: Engage and train US Veterans to build and repair furniture
3. Buy a Kid a Bed: Distribute new twin size beds and frames to kids identified by "first responders"

Mission Statement: Empowering People and Bridging Lives Toward Self Sufficiency

Paid positions:

- Grant research/writer : Part time work from home. Research grant opportunities, draft grant proposals that help fund the 3 programs (above). Related writing and research experience, excellent communication and computer skills a must. \$250 per week.
- Bookkeeper : 5-10 hours per week at Bridging AZ warehouse in West Mesa. Applicant understands small business and inventory systems. Must have recent experience with Quickbooks and class accounting \$15-\$20 per hour.

Volunteer positions:

- ASU Liaison: Work primarily from home, identify and document processes to recruit interns and student workers and promote service learning opportunities.
- Speakers Bureau: Identify and contact business and community groups to present Bridging AZ and focus on one of our 3 programs.
- Board of Directors: 3 positions available. Help manage the business of the Nonprofit Corporation. Meets once per month. Advocacy and financial commitments.

Please send resume and cover letter to

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